

**BOARD OF COUNTY COMMISSIONER'S  
NOTICE OF MEETING AND AGENDA FOR A REGULAR  
SCHEDULED MEETING OF**

**MONDAY APRIL 24, 2017  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

**Prayer and Pledge of Allegiance**

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of April 17, 2017.
- D. Bid Openings:** Accept, Award, and/or Reject the following (State law requires bids to be opened in house meeting of the Board of County Commissioners).
  - 1. Bid #HWY-1787 (CDBG) – A 2” Asphalt Overlay on Cedar Lane road from 132<sup>nd</sup> Avenue to 156<sup>th</sup> Avenue, Project No. DR 4078-002.**
  - 2. Bid #HWY -1788 (CDBG) – A 2” Asphalt Overlay on Post Oak Road from 144<sup>th</sup> Avenue to 156<sup>th</sup> Avenue, Project No DR 4078-003.**
- E. Items of Business:** Discussion, Consideration and/or Action regarding the following:
  - 1. Request** by the Cleveland County Board of County Commissioners to the Cleveland County Sheriff to provide a copy of the report generated from Oklahoma State Bureau of Investigations inquiry of the Cleveland County Sheriff Inmate Trust Account.
  - 2. Public Entrances and Exits** at Cleveland County Buildings.
  - 3. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**
    - FY16/17**
    - General:**
    - 17-2688-B2A      17-3041-B2A

**4. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:**

**FY 16/17**

<b>a.</b> General Fund	\$ 671,678.29
<b>b.</b> Highway Fund	\$ 174,950.97
<b>c.</b> Health Fund	\$ 340,898.28
<b>d.</b> Sheriff Cleveland County Justice Center Fund	\$ 212,745.46
<b>e.</b> Sheriff Jail Fund	\$ 497.29
<b>f.</b> Treasurer Certification Fund	\$ 211.43
<b>g.</b> County Road and Bridge Improvement Fund	\$ 8,296.26
<b>h.</b> CDBG Grant Disaster Recovery Fund	\$ 13,547.96
<b>i.</b> County Clerk Preservation Fund	\$ 6,275.30
<b>j.</b> Early Settlement Central Cleveland Co. Fund	\$ 2,045.35
<b>k.</b> Fairgrounds Fund	\$ 1,654.80

The following items E5 – E19 are Consent Items and are routine in nature

- 5. Proclamation** proclaiming the period commencing May 7, 2017 – May 13, 2017 as Oklahoma Home and Community Education Week.
- 6. Adopt** the following Policy and Procedure for Cleveland County:
  - a.** Cleveland County, Oklahoma CDBG-DR Code of Conduct
  - b.** Cleveland County, Oklahoma CDBG-DR Fraud Policy
- 7. Approve** to receive the Best Practices and Guidelines for the Preservation and Archiving of the Cleveland County Clerk Records.
- 8. Change Order #1** from L.G. Construction Co., Inc. in the amount of \$685.00 per foundation plan revision dated 4/6/2017, for additional concrete to spread footing for Bid #COM3-1783 metal Building for District #3 Commissioner, Per Title 61, Section 121 A.
- 9. Accept** the Notice to the Board of County Commissioners by Tammy Belinson, County Clerk, that the 2016 Mineral Interest Report has been received from the Office of the State Treasurer. The report is available for public viewing in the County Clerk’s Office as well as on the Clerk’s website.
- 10. Invoice #38804** from EST, Inc. for Environmental Services and Engineering Services for CDBG Projects #2, #3, #9, and #9A in the amount of \$82,450.00.
- 11. Invoice #16281-04** from CEC Corporation for services provided on CDBG Project #5 and #12 through April 19, 2017 in the amount of \$800.00.
- 12. Invoice #CLC-0317** from IBTS for CDBG DR Program services during the month of March 2017 in the amount of \$66,549.35.
- 13. Contract Agreement Renewal** for the District #3 Emergency and Transportation Revolving, ETR Fund, Project #ETRCB5-14-3(03)16 set to expire the 30<sup>th</sup> day of June 2017 to be renewed to the 30<sup>th</sup> day of June, 2018.

**14. Application for Permit** from Windstream/Valor Telecommunications of Texas, LLC to replace drop and boring Lewis Rd placing cable and pedestal. NE ¼, Section 16, Township 6N, Range 1W, Cleveland County District #3.

**15. Request** for Approval of Allocation of Alcoholic Beverage Tax in the amount of \$45,428.79.

**16. Accept** the March 2017 Monthly Reports of the following Officers:

- a. Bryant Rains, Election Board
- b. Tammy Belinson, County Clerk
- c. Jim Reynolds, County Treasurer
- d. David Tinsley, County Assessor
- e. Marilyn Williams, County Court Clerk
- f. Joe Lester, County Sheriff
- g. Keith Reed, County Health Department

**17. Approve the following Cash Fund Appropriations:**

a. Assessor Revolving Fund	\$ 2.00
b. Bridge Capital Improvement Fund	\$ 52.90
c. CDB Grant Disaster Recovery Fund	\$1,146,038.09
d. Child Abuse Prevention Fund	\$ 82.78
e. County Bridge & Road Improvement Fund	\$ 34,627.88
f. Commissioners Building Fund	\$ 133.43
g. County Clerk Lien Fee Fund	\$ 4,091.25
h. County Clerk Preservation Fee Fund	\$ 27,678.99
i. Court Clerk Revolving Fund	\$ 14,002.48
j. DA Incarcerations Costs Fund	\$ 435.88
k. Drug Court Revolving Adult Fund	\$ 776.90
l. Early Settlement Central Cleveland County Fund	\$ 4,602.75
m. Fairgrounds Fund	\$ 26,200.42
n. Health Fund	\$ 5,808.00
o. Highway Unrestricted Fund	\$ 465,492.94
p. Juvenile Drug Court Revolving Fund	\$ 52.34
q. S.T.O.P. Violence Against Women Grant Fund	\$ 2,552.80
r. Sales Tax Fund	\$ 712,410.17
s. Sheriff Courthouse Security Service Fee Fund	\$ 5,854.55
t. Sheriff Environmental Reward Fund	\$ 97.50
u. Sheriff Federal Share Revenue Fund	\$ 6.20
v. Sheriff Jail Fund	\$ 6,221.21
w. Sheriff Property Forfeiture Fund	\$ 1,367.09
x. Sheriff Revolving Fund	\$ 251,352.09
y. Sheriff Service Fees Fund	\$ 57,098.10
z. Treasurer Certification Fee Fund	\$ 4,255.00

**18. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**District #1:**

17-4327-T2A	Chickasaw Personal Communications	\$ 600.00
17-4330-T2A	KSM Exchange, LLC	\$ 2,000.00
17-4331-T2A	Barton Bolt & Supply	\$ 1,000.00

**District #3:**

17-4344-T2A	Bruckner's Truck Sales	\$	3,000.00
17-4347-T2A	Hi-Line Electric Co., Inc.	\$	1,500.00
17-4348-T2A	Pearson Lumber	\$	500.00
17-4356-T2A	Ty-Lind Auto Parts	\$	1,500.00

**19. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 16/17**

**Highway:**

17-0233-T2A	17-0518-T2A	17-0557-T2A	17-1627-T2A
17-2434-T2A	17-3246-T2A	17-3335-T2A	

**END OF CONSENT DOCKET.**

**F. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**G. Commissioner's Discussions regarding County Business.**

**H. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

**I. Executive Session for the purpose of discussing the following:** Pursuant to 25 O.S. 307.B.4, Discussion with Counsel regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368.

**J. Action Regarding Executive Session on the following:**

Pursuant to 25 O.S. 307.B.4, regarding pending litigation, Joseph K. Lester V. Board of Cleveland County Commissioners, Case No. CJ-17-368.

**K. Adjourn.**

**Filed and Recorded in the County Clerk's Office**

04-21-17P12:05 RCVD

*Jammy Belinson*  
*by Jen Sketton*  
County Clerk or Deputy

